



TERMS OF REFERENCE OF THE SEAFDEC NATIONAL COORDINATORS

National Coordinator (NC) under the following Terms of Reference will supercede any other NC post. The new NC will act as a single representative of a Member Country with respect to the technical coordination work with SEAFDEC including the Special 5-year Program and the Regional Fisheries Policy Working Group (WGRFP)

Term of Reference of the National Coordinator (NC)

The NC is eligible to coordinate among various technical sections within government agencies. Under the immediate supervision of the SEAFDEC Council Director or Alternate Council Director, the NC will:

1. Communicate with SEAFDEC through the Policy and Program Coordinator (PPC) of the Secretariat on the coordination of program formulation and overall monitoring of the implementation of the SEAFDEC program, especially the Special 5-year Program;
2. Coordinate among technical staff within the government agency through all the phases from program formulation to implementation. Although concerned SEAFDEC Departments may directly communicate with the concerned technical staff in the government agency for effective implementation of the Program, overall coordination among the technical staff who will be involved in the SEAFDEC Program will be conducted by the NC;
3. Communicate with SEAFDEC Special Department Coordinators of the concerned Department and the Secretariat on the effective implementation of the individual projects of the Program. However, a copy of these communications should also be provided to the PPC of the Secretariat for his/her overall coordination;
4. Maintain close consultation with immediate supervisors on the issues to be proposed by NC on behalf of the government;
5. Be responsible for initiation and promotion of all required national actions including financial arrangements for the implementation of the Program;
6. Provide wide range of advice to WGRFP; and
7. National Coordinators should be members of the SEAFDEC Program Committee.

Source: Concurrence of all SEAFDEC Council Directors to SEAFDEC Secretariat circulating letters on Appointment of the National Coordinator. The letters (reference no. SCB020401, dated 1 April 2002; and SCA020501 dated 1 May 2002) were sent to all Member Countries to follow-up discussion and agreement reached at the 34th Council Meeting held in Yangon, Myanmar 19-22 March 2002.