PROVISIONAL AGENDA AND TIMETABLE

15 October 2019 (Tuesday)

0830-0900  Registration

0900-1030  Agenda 1: Opening of the Meeting
           1.1 Welcome Remarks by Chief of SEAFDEC/AQD
           1.2 Opening Remarks by the Secretary-General

          Agenda 2: Background and Objectives of the Meeting

          Agenda 3. Review of Progress and Achievements in the Implementation of the
          Information Strategies for Enhancing SEAFDEC Visibility and Communication in
          2019

1030-1100  Coffee Break and Group Photography

1100-1200  Agenda 3. Review of Progress and Achievements in the Implementation of the
          Information Strategies for Enhancing SEAFDEC Visibility and Communication in
          2019 (Cont’d)

12.00-1330  Lunch

1330-1530  Agenda 4. Preparation and Enhancement of SEAFDEC Information
          Tools/Activities in 2020

          4.1 Overview of SEAFDEC Regular Information Materials
          4.2 SEAFDEC Annual Report 2019
          4.3 SEAFDEC Special Publication “Fish for the People”
          4.4 SEAFDEC Calendar 2020
          4.5 New Year Card 2020

1530-1545  Coffee Break

1545-1700  Agenda 4. Preparation and Enhancement of SEAFDEC Information
          Tools/Activities in 2019 (Cont’d)

          4.6 SEAFDEC Websites
          • Secretariat
          • TD
          • MFRD
          • AQD
          • MFRDMD
          • IFRDMD
          • Draft Template for Monitoring of the SEAFDEC Repositories

1830  Dinner hosted by SEAFDEC/AQD
16 October 2019 (Wednesday)

0900-1030 Agenda 4. Preparation and Enhancement of SEAFDEC Information Tools/Activities in 2019 (Cont’d)

4.7 SEAFDEC Repositories
- Secretariat
- TD
- AQD
- MFRDMD
- IFRDMD
- Draft Template for Monitoring of the SEAFDEC Repositories

4.8 Others

1030-1100 Coffee Break

1100-1200 Agenda 5. Other Initiatives in Enhancing SEAFDEC Activities and Visibility

5.1 Integrating Gender in Monitoring of SEAFDEC Information Strategy
5.2 Moving Towards E-Publication

1200-1330 Lunch

1330-1530 Agenda 5. Other Initiatives in Enhancing SEAFDEC Activities and Visibility (Cont’d)

5.3 Enhancing the Use of Social Media for SEAFDEC Visibility
5.4 Other

1530-1600 Coffee Break
(Preparation for the Report by Secretariat)

Dinner hosted by the Secretariat

19 October 2019 (Thursday)

0600-1200 Excursion (by AQD)

1200-1330 Lunch

1400-1430 Coffee Break

1430-1700 Agenda 8. Conclusion and Recommendations

Agenda 9. Closing of the Meeting