HARMONIZATION OF SEAFDEC WEBSITES

During on-the-job training for development of IFRDMD website on 18-22 December 2017, Palembang, Indonesia, the harmonization of SEAFDEC websites had been discussed among seafdec IT staff. There were some parts of website which the staff agreed to harmonize the websites as follow.

1. Using of SEAFDEC Logo on the websites. The Logo of SEAFDEC will be used only in 2 colors, white and blue color tones. White logo will be used when the background is dark color and blue logo will be used in dark color background. Moreover, the logo of SEAFDEC should be identified the official color. For example, RGB color: R0 G153 B255 or CMYK C 100 M0 Y0 K0 for the blue logo

![SEAFDEC Logo](image1)

![SEAFDEC Logo](image2)

2. For websites’ headers or banners, the name of websites will follow the logo and use formal fonts (no fancy or hand writing characters) such as Arial, Tahoma, San Serif, Impact and etc. The first line will represent departments’ short names and department full name will be on the second line

![SEAFDEC Secretariat](image3)

3. As the banner background of the SEAFDEC department websites are not unified yet. Should departments have the same banner background?

4. For the main slide display area should have the introduction of all SEAFDEC departments and provide the links to websites. This slide should be the first slide position
5. For main menu, the meeting agreed to use top menu position as websites’ main menu. The main menu items will be arranged by Home (main page), About, Staff Directory, Programs/Strategies/Activities related to the mandate of specific department and the last menu will be Contact Us. However, if departments have sub menu items, these item can be placed as dropdown menu.

6. For contact us, the menu should equipped with CAPTCHA or spam protection system.

7. For the side bar area of the websites, departments are free to put their own menu items. The links to SEAFDEC departments are also placed on this area.

8. Making change of SEAFDEC events menu’s name to SEAFDEC Calendar.

9. Publications menu will be linked to departments’ repository websites.

10. The layout of website’s page isn’t concluded, so departments can use any of box or frame or full width layout.

11. The favicon (the small logo before the name of web page) of SEAFDEC department websites should be the same. The meeting agreed to use the same favicon as TD’s favicon for all SEAFDEC websites.