

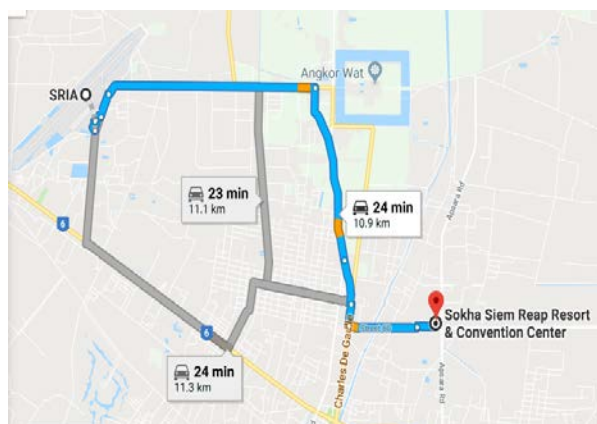


**INFORMATION NOTE FOR PARTICIPANTS**

**Venue of the Meeting**

**Sokha Siem Reap Resort & Convention Center Hotel**

Road 60, Angkor Cultural and Tourism  
 Complex Junction, Phum Trang, Sangkat  
 Siem Reap Province, Cambodia  
 Telephone: +855 63 961 999  
 www.sokhahotels.com



**Accommodation**

For logistics convenience, it is suggested that the delegates stay in the Sokha Siem Reap Resort & Convention Center hotel where the 50<sup>th</sup> SEAFDEC Council Meeting is being organized. Please book before **22 March 2018**. Delegates should arrange their booking directly with the hotel using the attached hotel reservation form and thereafter send the confirmed details to the Secretariat through E-mail: [matinee@seafdec.org](mailto:matinee@seafdec.org), [hemrady@yahoo.com](mailto:hemrady@yahoo.com), and/or [leakhenachin85@gmail.com](mailto:leakhenachin85@gmail.com).

Room Rates Exclusive for the Delegates (major international credit cards are accepted)

Room Type	Single /Twin (USD)
<b>Sokha Palace Hotel (Four star)</b>	
Superior Garden View	65
Superior Pool View	75
<b>Sokha Siem Reap Resort (Five star)</b>	
Deluxe Garden View	95
Deluxe Pool View	105
Junior Suite	210

**General Privileges and Benefits**

- Welcome drink and cold towel upon arrival
- Daily buffet breakfast at Lotus Restaurant
- Coffee and tea facilitates in the room
- Two bottles of drinking water in the room
- Complimentary usage of facilities such as gymnasium, steam, sauna, and jacuzzi
- Complimentary WiFi Internet access in the room and the resort

**Early Check-in or Late Check-out**

Early check-in or late check-out can be arranged subject to room availability. Please note that early check-in is before 2:00 PM. and late check-out is after 12:00 NN. We will look into the flight schedule of delegates in order to arrange whether there will be extra charge or no additional charge.

## **Reception Upon Arrival at the Siem Reap Airport**

Airport pick-up will be arranged by Fisheries Administration of Cambodia. Please proceed to the arrival hall of the Siem Reap Airport and look for the staff of Fisheries Administration waiting outside the arrival hall. They will be carrying a sign with the logo of SEAFDEC. In case of emergency or if you cannot find any staff, please contact **Mr. Em Puthy** through his mobile phone number +855 16 850 003 / +855 97 944 9798.

## **Registration**

In order to confirm participation and arrangements of facilities, delegates are requested to pre-register by submitting the completed registration forms to SEAFDEC Secretariat and Fisheries Administration of the Kingdom of Cambodia by E-mail before **7 March 2018**. The registration for local participants attending the Meeting can be done on 26 March 2018 at 8:30- 9:00 AM at the registration desk in front of the Meeting room.

## **Meeting Documents**

Official documents for the Meeting will be distributed to the delegates from the registration desk in front of the Meeting room. Also, delegates can obtain the electronic documents from the SEAFDEC website. The URL will be informed to the delegates as soon as the documents are available.

## **Inaugural Ceremony**

The Inaugural Ceremony of the Meeting will be held in the Ballroom 1, Convention Center Building on 26 March 2018 from 09:00 AM to 10:00 AM, which will be declared open by the Guest of Honor, the Minister of Agriculture, Forestry and Fisheries (MAFF) of Cambodia.

The tentative schedule is as follows:

8:45 AM	Assembly of Guests
9:00 AM	Arrival of the Guest of Honor, and SEAFDEC Council Directors
9:15 AM	Welcome Remarks by H.E. ENG Cheasan, SEAFDEC Council Director for Cambodia
9:30 AM	Welcome Remarks by Chairperson of SEAFDEC Council for 2017-2018, (Chairperson of SEAFDEC Council for Brunei Darussalam)
9:45 AM	Opening Remarks by the Guest of Honor, Minister of MAFF Cambodia
10:00 AM	Group Photography
10:15 AM	Refreshment

## **Reception Dinners**

- (i) The Royal Government of Cambodia has arranged a Reception Dinner on 26 March 2018 (Time and venue will be announced later).
- (ii) SEAFDEC has arranged a Reception Dinner on 27 March 2018 (Time and venue will be announced later).

## **Field Trip**

A field trip is arranged on 30 March 2018. Venue and other information of the trip will be announced later.

## **Contact Persons**

### **SEAFDEC**

- 1) Dr. Somboon Siriraksophon ([somboon@seafdec.org](mailto:somboon@seafdec.org)) (for technical matters)
- 2) Ms. Matinee Boonyintu ([matinee@seafdec.org](mailto:matinee@seafdec.org)) (for administrative matters)

### **Fisheries Administration of Cambodia**

- 1) Mr. Buoy Roitana ([roitana@gmail.com](mailto:roitana@gmail.com))
- 2) Mr. Em Puthy ([emputhy@yahoo.com](mailto:emputhy@yahoo.com) or [drputhy@gmail.com](mailto:drputhy@gmail.com))
- 3) Ms. Chin Leakhena ([leakhenachin85@gmail.com](mailto:leakhenachin85@gmail.com))
- 4) Mr. Hem Rady ([hemrady@yahoo.com](mailto:hemrady@yahoo.com))